

**Records of the Select Committee  
on Congressional Operations  
RG.233.95.SCOCO  
95th Congress**

**Finding aid prepared by Office of Art and Archives,  
Office of the Clerk, U.S. House of Representatives**

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Describing Archives: A Content Standard

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## Summary Information

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<b>Repository</b>	Center for Legislative Archives, National Archives and Records Administration
<b>Title</b>	Records of the Select Committee on Congressional Operations
<b>Date</b>	1977-1978
<b>Extent</b>	13.6 Cubic feet (34 archival boxes)
<b>Language</b>	English

## **Biographical/Historical note**

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The Select Committee on Congressional Operations was established on March 28, 1977, by H. Res. 420 to continue the work of the Joint Committee on Congressional Operations and to perform such functions of the joint committee for the House. The Select Committee was required to "(1) make a continuing study of the organization and operation of Congress and recommend improvements; (2) identify any court proceeding or action of vital interest to Congress or the House; (3) conduct a continuing study of the jurisdiction of various standing committees of the House, their work loads, and ways of rationalizing committee jurisdictions between the two Houses of Congress; and (4) supervise and control the functions of the Office of Placement and Office Management as they relate to the House."

The Select Committee was preceded by the Joint Committee on Congressional Operations established by the Legislative Reorganization Act of 1970, which was disbanded when the Senate voted to reorganize its committee system in 1977. The Select Committee had no legislative jurisdiction. Its activities were devoted to strengthening the institution of the House and improving its operations. The Select Committee completed a comprehensive review of the organization and operation of the General Accounting Office and developed a closed-circuit television system for the House, as well as other services, studies, and reports that focused on improving the experience of Members and staff as employees of the House.

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## **Scope and Contents note**

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The records document the work of the Select Committee on Congressional Operations during the 95th Congress. The bulk of the records are administrative in nature and deal with the management of the office and personnel of the committee. There records also contain many of the published reports and studies of the Select Committee.

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## **Arrangement note**

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The records are arranged into the following series: administrative files, records of the Commission on Administrative Review, and committee papers. Any series arrangement is noted therein.

## **Administrative Information**

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### **Publication Information**

Center for Legislative Archives, National Archives and Records Administration

### **Rule VII**

The records are governed by Rule VII(3)b of the House Rules: (b) (1) A record shall immediately be made available if it was previously made available for public use by the House or a committee or a subcommittee. (2) An investigative record that contains personal data relating to a specific living person (the disclosure of which would be an unwarranted invasion of personal privacy), an administrative record relating to personnel, or a record relating to a hearing that was closed under clause 2(g)(2) of rule XI shall be made available if it has been in existence for 50 years. (3) A record for which a time, schedule, or condition for availability is specified by order of the House shall be made available in accordance with that order. Except as otherwise provided by order of the House, a record of a committee for which a time, schedule, or condition for availability is specified by order of the committee (entered during the Congress in which the record is made or acquired by the committee) shall be made available in accordance with the order of the committee. (4) A record (other than a record referred to in subparagraph (1), (2), or (3)) shall be made available if it has been in existence for 30 years.

## Collection Inventory

### **Administrative files (27 archival boxes)**

#### **Scope and Contents note**

Applications, administrative correspondence, committee prints, and other general administrative files, including drafts, projects, Members, meetings, personnel, Travel Service Office files, accounting records, and budget materials.

### **Commission on Administrative Review (2 archival boxes)**

#### **Scope and Contents note**

Interview sets from the Wave II Study conducted in June 1977 on attitudes toward congressional operations and procedures.

### **Committee papers (6 archival boxes)**

#### **Scope and Contents note**

Includes copies of the Report of the Select Committee on Congressional Operations Pursuant to House Resolution 420 Identifying Court Proceedings and Actions Vital to the Interest to the Congress, as well committee rules, prints, minutes, and miscellaneous publications.