

**Records of the Select Committee
on Congressional Operations
RG.233.96.SCCO
96th Congress**

**Finding aid prepared by Office of Art and Archives,
Office of the Clerk, U.S. House of Representatives**

This finding aid was produced using the Archivists' Toolkit

March 28, 2012

Describing Archives: A Content Standard

Center for Legislative Archives, National Archives and Records Administration
700 Pennsylvania Avenue NW
Washington, DC, 20408
202-357-5350
legislative.archives@nara.gov

Table of Contents

<u>Summary Information</u>	3
<u>Biographical/Historical note</u>	4
<u>Select Committee on Congressional Operations</u>	4
<u>Arrangement note</u>	4
<u>Administrative Information</u>	4
<u>Collection Inventory</u>	6
<u>Administrative files</u>	6
<u>Committee papers</u>	6

Summary Information

Repository	Center for Legislative Archives, National Archives and Records Administration
Title	Records of the Select Committee on Congressional Operations
Date [inclusive]	1979-1980
Extent	5.0 Linear feet (10 archival boxes)
Language	English

Biographical/Historical note

The Select Committee on Congressional Operations was established during the 95th Congress by H. Res. 420. The function of the committee was to report on court cases and actions of importance to the House as a constitutionally established institution of the federal government.

Select Committee on Congressional Operations

Files contain administrative files, including files of the Travel Service Office and correspondence, committee prints and publications, dear colleague letters, and transcripts.

Arrangement note

The files are arranged into administrative files and committee papers.

Administrative Information

Publication Information

Center for Legislative Archives, National Archives and Records Administration

Rule VII

The records are governed by Rule VII(3)b of the House Rules: (b) (1) A record shall immediately be made available if it was previously made available for public use by the House or a committee or a subcommittee. (2) An investigative record that contains personal data relating to a specific living person (the disclosure of which would be an unwarranted invasion of personal privacy), an administrative record relating to personnel, or a record relating to a hearing that was closed under clause 2(g)(2) of rule XI shall be made available if it has been in existence for 50 years. (3) A record for which a time, schedule,

or condition for availability is specified by order of the House shall be made available in accordance with that order. Except as otherwise provided by order of the House, a record of a committee for which a time, schedule, or condition for availability is specified by order of the committee (entered during the Congress in which the record is made or acquired by the committee) shall be made available in accordance with the order of the committee. (4) A record (other than a record referred to in subparagraph (1), (2), or (3)) shall be made available if it has been in existence for 30 years.

Administrative files

Collection Inventory

Administrative files (4 archival boxes)

Scope and Contents note

Travel Service Office files, administrative correspondence, and miscellaneous office administration files.

Committee papers (6 archival boxes)

Scope and Contents note

Committee publications, dear colleague letters, legislative involving the committee, transcripts, and a proposed permanent committee on congressional operations.